

**Waukon Feed Ranch
Genetic Nucleus Nursery/Finish Site Manager**

Job Title: Stewardship Site Manager
Department: Swine Management
Reports To: FVA/SA Complex Manager
FLSA Status: Exempt

Prepared By: M.Wood/T.Morgan
Prepared Date: 6/29/2021
Approved Date:

Summary

Responsible for the management of a world class nucleus nursery/finish site. Directs and coordinates all activities specifically associated with a state-of-the-art nursery and finishing test site that ships animals to customers all over the world by performing the duties listed below.

Reasonable Accommodations Statement

To perform this job successfully; an individual must be able to perform each essential duty satisfactorily. Reasonable Accommodations may be made to enable qualified individuals with disabilities to perform the essential duties of the position.

Essential Duties and Responsibilities include the following. Other duties may be assigned

Operate a 3,200 head wean to finish swine facility in Glen Flora, WI

Responsible to work both independently and as a team to ensure day-to-day operations and daily care of all animals on site is completed

Operations include but are not limited to ordering feed, weekly paperwork, ensuring loads are correct, supply ordering, adhering to vaccination schedules, genetic data testing, selection, ensuring proper ventilation, daily choring, daily treatments, keeping a clean facility, and timely and accurate record keeping

Identifies and resolves problems in a timely manner with both livestock and the facility

Ensures that all policies and procedures set forth by Waukon Feed Ranch and Topigs Norsvin are followed

Approaches others in a tactful manner, communicates effectively, has a positive attitude, reacts professionally in pressure situations, treats others with respect and consideration. Ability to balance differing viewpoints

Establishes and maintains open communication with all farm staff, management, external customers and suppliers, and HR management

Adheres to strict biosecurity, animal welfare and environmental policies

Utilizes data systems, computer, email, iPad to complete all paperwork required for a genetic nucleus site

Understands business implications of decisions and contributes to profits/revenue of the farm

Works with integrity, ethically, promotes a harassment-free work environment, observes safety and security procedures

Supervisory Responsibilities

Will have assistance from employees from the sow farm as needed and must effectively communicate when there is a need for assistance and communicate expectations to them.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

Education and/or Experience

A minimum of 1 year of livestock experience is preferred.

2-4-year degree related to agriculture or business is desired, but not required.

Language Skills

Ability to read and comprehend instructions, correspondence and memos. Able to write correspondence. Present information in one – on – one and small group situations to customers and employees.

Mathematical Skills

Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute ratio, rate, percent and interpret graphs. Must be able to read and interpret reports and related production efficiencies.

Reasoning Ability

Ability to apply common sense understanding to carry out detailed written or oral instructions. Must be able to deal with problems and situations using good judgment.

Computer Skills

To perform this job successfully, an individual should have knowledge of internet, spreadsheet and word processing software.

Certificates, Licenses, Registrations

1. Must have or obtain appropriate driver's license.
2. Must be willing to and able to tolerate longer working hours as needed.

Physical Demands

The physical demands described here are representative of those that must meet by the employee to successfully perform the essential functions of this job. The employee is required to stand, walk, use hand to fingers, handle, feel, reach with hands and arms, talk, hear, taste and smell. Frequently must stoop, kneel, crouch or crawl. Occasionally required to sit, climb or balance. May have to move up to 100 pounds. Vision abilities include: close, distance, color, peripheral, depth and adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Employee is frequently exposed to moving mechanical parts and vibration. Maybe exposed to wet and/or humid conditions, fumes, airborne particles, outside weather conditions, cold, heat and risk of electrical shock. Work environment is usually loud.

Equal Opportunity Employer

Waukon Feed Ranch is an equal opportunity employer of minorities, females, protected veterans, and individuals with disabilities.